

# Item 5.1 Outstanding Actions

## Governance, Risk and Best Value Committee

April 2017

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	19/10/2015	<a href="#">Committee Report Process</a>	To investigate technology offered by the new IT provider with a view to improving report format and reducing officer workload. To request a progress report back to Committee in one year.	Chief Executive	April 2017		The project has been delayed due to other connected ICT projects being re-planned. A meeting has been scheduled with ICT and CGI to scope an expected completion date.
2	21/04/2016	<a href="#">Internal Audit – Audit and Risk Service: Delivery Model Update</a>	To ask that an update report on the internal audit function be provided to the Governance, Risk and Best Value Committee a year after implementation.	Acting Executive Director of Resources	April 2018		Verbal update on appointments provided at February meeting and update on new service

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							model will be provided after one year – April 2018
3	26/05/16	<a href="#">Spot Checking on the Dissemination of Committee Decisions and Late Committee Reports</a>	To request an update report to the Governance, Risk and Best Value Committee on 2 February 2017.	Chief Executive	April 2017		<b>Recommended for closure, <i>Spot-checking on the Dissemination of Committee Policies on April agenda.</i></b>
4	23/06/16	<a href="#">Recent Developments in Gaelic Education Provision in Edinburgh</a>	1) To request a report to the Education, Children and Families Committee then to the Governance, Risk and Best Value Committee on the Council's current policy for GME access to secondary schools, the corresponding Government policy and an assessment on whether this was being met.	Acting Executive Director of Children and Families	April 2017		The Education, Children and Families Committee considered a report: <i>Schools and Lifelong Learning Estate Update</i> on 7 March 2017. The report confirms that the future asset requirements for GME will be

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			2) To request that the current policy for GME access to secondary schools was published on the Council website and to review the appropriateness of the distance from school criteria for GME admissions to secondary school. A work-plan of how this would be achieved, including actions in place to avoid any future legal challenge, should be in place by November 2016.				considered as part of a Strategic Review, the outputs of which will be reported back to Committee in June. The Strategic Review will include consideration of an appropriate admissions and placement policy for all schools including GME.
5	26/09/16	<a href="#">Corporate Leadership Team Risk Update</a>	To request that progress reports on the additional precautionary surveys currently being undertaken in buildings sharing similar design features to those of the PPP1 schools, would	Acting Executive Director of Resources	April 2017		The City of Edinburgh Council will receive an update in Summer 2017; it is suggested consideration of

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			be referred to the Governance, Risk and Best Value Committee for scrutiny.				this report is delayed to accommodate this.
6	24/10/16	<a href="#">The City of Edinburgh Council – 2015/16 Annual Audit Report to members and the Controller of Audit</a>	To request a briefing note to members of the Governance, Risk and Best Value Committee and the Finance and Resources Committee in January 2017 on the changes to funding arrangements from the updated Local Government Accounting Code including specific information on Highways Network Assets.	Acting Executive Director of Resources	March 2018		<p>Following an assessment of the volume of work the changes entail and the benefits derived, CIPFA have decided not to proceed with these changes unless there is a material change of circumstances in the future.</p> <p>Recommended for closure – briefing note sent to members 15/11/2016</p>

7	24/10/16	<a href="#">Home Care and Re-ablement Service Contact Time</a>	To request an update report 6 months after the implementation of the new ICT system for shift allocation.	Chief Officer, Edinburgh Health and Social Care Partnership	Date TBC		
8	24/10/16	<a href="#">Governance of Major Projects: progress report</a>	To request a follow-up report on the New Boroughmuir High School project including information on lessons learnt, cost implications and risks to the Council.	Chief Executive	April 2017		<p>An Assurance Review will be undertaken in December 2016, the output was circulated to elected members on 31 January 2017.</p> <p><i>Recommended for closure, update included in Governance of Major Projects on April agenda.</i></p>
9	17/11/16	<a href="#">Emergency Repairs: Processes to approve and pay framework</a>	To include an update on the new IT system in the quarterly report to be considered at the Governance, Risk and	Acting Executive Director of Resources	April 2017		<p><i>Recommended for closure, update included in Edinburgh Shared Repairs Service</i></p>

		<a href="#">contractor invoices – report by the Acting Executive Director of Resources</a>	Best value Committee In April 2017.				<i>Reporting Arrangements on April agenda.</i>
10	22/12/2016	<a href="#">Internal Audit Quarterly Update Report: 1 July 2016 – 30 September 2016</a>	To request an update report on the recommendation for Edinburgh Buildings Services by November 2017.	Executive Director of Place	November 2017		
11	22/12/2016	<a href="#">Resources Team Risk Update</a>	To circulate information to members of the Governance, Risk and Best Value Committee on employee surveys.	Acting Executive Director of Resources	April 2017		A detailed report on employee engagement in June would fit in the timeline for employee survey activity.
12	09/03/2017	<a href="#">Outstanding Actions</a>	To request that the report on the Governance of the Edinburgh Partnership would be referred from the Communities and Neighbourhoods Committee to the Governance, Risk and	Chief Executive			

			Best Value Committee.				
13	09/03/2017	<a href="#">Roads Contract Management: Follow up</a>	<p>1) To request a report on the Edinburgh Roads Services Improvement Plan with short, medium and long terms actions, timescales and progress and that it was brought to the Governance, Risk and Best Value Committee in April 2017.</p> <p>2) To request a report on the relationship between services based in the localities and services based centrally was brought to the Governance, Risk and Best Value Committee.</p>	Executive Director of Place	April 2017		Action 1 recommended for closure, update included in <i>Edinburgh Roads Services Improvement Plan</i> on April agenda.
14	09/03/2017	<a href="#">Welfare Reform – Update – referral from the Corporate Policy and Strategy Committee</a>	To request a briefing for members of the Governance, Risk and Best Value Committee on the results from the operational changes in	Acting Executive Director of Resources			

			Advice Service				
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